

# Professional Membership Policy - November 2012

## Criteria for Professional Membership:

- Three years continuous and current employment in the training and development field
- Four endorsements against the Code of Professional Practice
  - Endorsements must be from two employer representatives and two learners, if you are an employee
  - Endorsements must be from two clients and two senior L&D professionals, if you are self employed
- Completion of 20 hours of continuing professional development in the past 12 months, which may include proof of attendance at NZATD or similar L&D events
- National Certificate in Adult Education and Training (Level 4) and/or equivalent or higher qualification in L&D
- Signed commitment to the NZATD Code of Professional Practice
- Only members who meet the above criteria and have been awarded the certificate of professional membership may use the post nominal of MNZATD
- Must be a current member of NZATD; lapsed members must reapply for professional membership on rejoining NZATD
- Currency may be maintained by renewing CPD every three years if updated certificate of current competence required

## Criteria for Professional Membership Renewal (optional):

- Proof of completion of 60 hours of CPD in the past 36 months, which may include proof of attendance at NZATD or similar L&D events

## Criteria for Fellow Membership:

- Six years continuous and current employment in the training and development field
- Three years continuous membership of NZATD
- Three years as Professional Member of NZATD
- Completion of 60 hours of CPD in the past 36 months, which may include proof of attendance at NZATD or similar L&D events
- Two years served on an NZATD branch or national executive committee
- Completed two of the following within the last three years:
  - Published at least one article in NZATD's People and Performance magazine
  - Delivered a session at an NZATD branch meeting or NZATD conference
  - Provided mentoring through the NZATD mentoring programme
- Signed commitment to the NZATD Code of Professional Practice
- Two written references from clients/colleagues
- Only members who meet the above criteria and have been awarded the certificate of fellow membership may use the post nominal of FNZATD
- Must be a current member of NZATD; lapsed members must reapply for professional membership on rejoining NZATD